CLASSIFICATION

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100200020-3

STAT

MEMORANDUM FOR THE RECORD

DATE

7 July 1971

SUBJECT

O/Personnel Reports Report

FILE NUMBER

STAT I conferred with [redacted] O/Personnel on his report of report savings.

We agreed that O/Personnel cancelled 32 machine reports and 17 manual reports and changed 6 others for a total of 55 changes in TABS A-C-D.

The 74 reports listed on Tab B will not be listed or shown in column as Reports changed, but the savings of $1,092.29 will be included as a reported savings.

The "Reports Added" in TAB A will not be included in order to be consistent with other offices. Thus we use the savings of 2,465.86 in

STAT TAB A not the NET figure. [redacted] agrees with this plan.

OFFICE AND TITLE

[redacted]

STAT

FORM 7-62 1954

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CLASSIFICATION

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION